

# CullenBabingtonHughes

l a w y e r s

## CLIENT INFORMATION FORM

### YOUR DETAILS

Full name	_____
Date of birth	_____
Country of birth	_____
Occupation	_____
Are you the: (please tick)	<input type="checkbox"/> Husband/Father
	<input type="checkbox"/> Wife/Mother
	<input type="checkbox"/> Other, please give details _____
How well do you speak English? (please tick)	<input type="checkbox"/> Very well
	<input type="checkbox"/> Well
	<input type="checkbox"/> Not well
	If an interpreter is needed at court, in what language and in what dialect? _____
Which of the following applies? (please tick)	<input type="checkbox"/> I am present in Australia
	<input type="checkbox"/> I am an Australian Citizen
	<input type="checkbox"/> I am ordinarily resident in Australia
	<input type="checkbox"/> I am domiciled in Australia
* In which country was your Mother born?	_____
* In which country was your Father born?	_____

### CONTACT DETAILS

Street Address	_____
Suburb / Town	_____
State	_____
Post Code	_____
Email	_____
DX	_____
Home phone	_____
Work phone	_____
Mobile phone	_____
Fax	_____

### YOUR MARRIAGE or DEFACTO RELATIONSHIP

Date Commenced Living together (cohabitation)	_____	Separation Date	_____
Date of Marriage (if applicable)	_____	Divorce of Date	_____
Place of Marriage (if applicable)	_____	Country of Marriage	_____
Civil or Religious Ceremony (if applicable)	_____	Have you provided a copy of your Certificate?	_____

**OTHER PARTY'S DETAILS**

Full name \_\_\_\_\_

Date of birth \_\_\_\_\_

Country of birth \_\_\_\_\_

Occupation \_\_\_\_\_

Are you the:  Husband/Father

(please tick)  Wife/Mother

Other, please give details \_\_\_\_\_

How well do you speak English?  Very well

(please tick)  Well

Not well

If an interpreter is needed at court, in what language and in what dialect? \_\_\_\_\_

Which of the following applies?  I am present in Australia

(please tick)  I am an Australian Citizen

I am ordinarily resident in Australia

I am domiciled in Australia

\* In which country was your Mother born? \_\_\_\_\_

\* In which country was your Father born? \_\_\_\_\_

**OTHER PARTY'S ADDRESS FOR SERVICE**

Street Address \_\_\_\_\_

Suburb / Town \_\_\_\_\_

State \_\_\_\_\_

Post Code \_\_\_\_\_

Email \_\_\_\_\_

DX \_\_\_\_\_

Home phone \_\_\_\_\_

Work phone \_\_\_\_\_

Mobile phone \_\_\_\_\_

Fax \_\_\_\_\_

**OTHER PARTY'S CONTACT DETAILS**

(if not legally represented)

Street Address \_\_\_\_\_

Suburb / Town \_\_\_\_\_

State \_\_\_\_\_

Post Code \_\_\_\_\_

Email \_\_\_\_\_

Home phone \_\_\_\_\_

Work phone \_\_\_\_\_

Mobile phone \_\_\_\_\_

Fax \_\_\_\_\_

Please complete a section below of this form for each child who is relevant to this matter.

**CHILDREN'S DETAILS**

Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Full name	_____
Date of birth	_____
Full name of mother	_____
Full name of father	_____
This child is living with (Please tick)	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Other, please give details _____
Street Address	_____
Suburb / Town	_____
State	_____
Postcode	_____
School	_____
School Year	_____
Expected year of school completion	_____
Further details about ability, expectations etc	_____ _____ _____

**CHILDREN'S DETAILS**

Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Full name	_____
Date of birth	_____
Full name of mother	_____
Full name of father	_____
This child is living with (Please tick)	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Other, please give details _____
Street Address	_____
Suburb / Town	_____
State	_____
Post Code	_____
School	_____
School Year	_____
Expected year of school completion	_____
Further details about ability, expectations etc	_____ _____ _____

**CHILDREN'S DETAILS**

Gender  Male  Female

Full name \_\_\_\_\_

Date of birth \_\_\_\_\_

Full name of mother \_\_\_\_\_

Full name of father \_\_\_\_\_

This child is living with (Please tick)

Father

Mother

Other, please give details \_\_\_\_\_

Suburb / Town \_\_\_\_\_

State \_\_\_\_\_

Postcode \_\_\_\_\_

School \_\_\_\_\_

School Year \_\_\_\_\_

Expected year of school completion \_\_\_\_\_

Further details about ability, expectations etc \_\_\_\_\_

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Any previous court orders?

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Any current court proceedings?

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**PEOPLE RESIDING WITH YOU**

Full name	_____
Relationship to you	_____
Full name	_____
Relationship to you	_____
Full name	_____
Relationship to you	_____
Full name	_____
Relationship to you	_____
Full name	_____
Relationship to you	_____
Full name	_____
Relationship to you	_____

**ARRANGEMENTS FOR THE WELFARE OF YOUR CHILDREN**

Housing	_____
	_____
	_____
	_____
	_____
	_____
	_____
	_____

Supervision	_____
	_____
	_____
	_____
	_____
	_____
	_____
	_____

Education	_____
	_____
	_____
	_____
	_____
	_____
	_____
	_____

Contact with other party  
and other family members

Maintenance

Financial support

Any proposals to change  
these arrangements –  
please provide details

**SEPARATION**

Have you been married  
less than two years?

Circumstances of  
Separation

Are you separated under the same roof – if so please provide details

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Did you and your spouse resume cohabitation at any time(s) after separation?

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If so, give details including date of resumption of cohabitation & date of further separation on each occasion

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Is there any prospect of reconciliation?

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Where have **you** lived since separation (including dates)?

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Where has your **spouse** lived since separation (including dates)?

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Are you separated under the same roof – if so please provide details

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**PREVIOUS MARRIAGES**

Have you married before?

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If YES  
Details of marriage:

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Details of end of marriage:

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**CHRONOLOGICAL HISTORY OF THE MARRIAGE**

Residence

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Employment/employers & earnings during each relevant period

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Illnesses

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**YOUR PROPERTY**

Describe assets (e.g. house, car, shares, holiday house, interests in businesses and trusts and companies) and approximate valuations at:

Commencement of relationship

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Separation	

Now	

**YOUR SPOUSE**  
Describe assets (e.g. house, car, shares, holiday house, interests in businesses and trusts and companies) and approximate valuations at:

Commencement of relationship	

Separation	

Now	

**List any assets acquired by you or your spouse after 19 September 1985 (potential capital gains tax liability)**


**YOUR LIABILITIES**

Describe liabilities (e.g. mortgages, debts, loans tax) and approximate amounts at:  
Commencement of relationship


Separation	

Now	

Describe liabilities (e.g. mortgages, debts, loans tax) and approximate amounts at: Commencement of relationship	<b>YOUR SPOUSES LIABILITIES</b>



**YOUR SPOUSES CONTRIBUTIONS TO ASSETS**

Are there any 'special' contributions to assets and financial resources such as gifts, inheritances, damage awards, entrepreneurial skills?

Lined area for writing responses to the question about spouses' contributions to assets.

**YOUR FUTURE FINANCIAL NEEDS**

What are your future needs and expected income?

Lined area for writing responses to the question about your future financial needs.

**YOUR SPOUSES FUTURE FINANCIAL NEEDS**

What are your future needs and expected income?

Lined area for writing responses to the question about your spouses' future financial needs.

**CURRENT ARRANGEMENTS**

(e.g. who's paying)

Hospital & Medical insurance

Car Insurance

Hire purchase

Mortgages

Council rates

Electricity

School fees

Life insurance

Maintenance for children

**PRESERVATION OF PROPERTY**

Is there any danger that your spouse will take or dispose of any assets (e.g. bank accounts emptied, overdrafts increased, land sold/mortgage, furniture removed)?